Knox Academy highly values our volunteers. Your participation is vital to the success of our school events, athletics, activities, clubs, and community outreach.

**Volunteer Needs and Opportunities:** (circle all you are interested in.)

Recess Aid Event assistance Meal Train Participation

KCA Prayer Team Book Curating Event Planning

After School Activities Weekly Janitorial Lunch Program Coordinator

Classroom Aid KCA Band Parent Teacher Network (PTA)

KCA Choir Attend Family Nights Building Maintenance

Field Trip Volunteers Office Aid Grounds Maintenance

We appreciate your willingness to invest your time and talents into our students and school! If there is an area in the school you feel called to fill that is not listed above, you are always welcome to reach out to us. **Please complete all components of the volunteer packet and return your paperwork to the KCA Office.** A copy of the Volunteer Program requirements can also be found in your Student Handbook.

**Volunteer Application**

First Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone#:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Background Check Application on Back.**

**Background Application**

Legal First Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Legal Middle Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Legal Last Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Maiden/Birth Name or any other name you have used: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

D.O.B\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**No** Have you ever been convicted of a sex related crime?

**No** Have you ever been convicted of a crime involving violence or threat of violence?

**No** Have you ever been convicted of a crime involving criminal activity in drugs or alcoholic beverages?

**No** Have you ever been convicted of any other crime except a minor traffic violation?

**No** Have you been arrested in the last three years for a crime in which there has not yet been an acquittal or dismissal?

Advisory: A check of the applicant’s criminal history will be made by Knox Classical Academy to verify the responses to the preceding questions. Applicants will be asked to complete a background check and will be reimbursed by Knox Classical Academy for any costs involved.

I hereby grant Knox Classical Academy permission to check civil or criminal records to verify any statement made on this form. Regardless of whether the applicant grants consent, Knox Classical Academy will conduct a criminal offender record check of applicants for the position of school bus driver, volunteer, or other prospective school employees working with or around children. The applicant is entitled to review his/her criminal history for inaccurate or incomplete information. Discrimination by an employer on the basis of arrest records alone may violate federal civil rights law. The applicant may obtain further information concerning the applicant’s rights by contacting the Bureau of Labor and Industries, Civil Rights Division, State Office Building, Suite 1070, Portland, Oregon 97232, telephone (503) 731-4057.

I acknowledge reading and the receipt of this notice.

Applicants’ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_